

ATTENDANCE AND PARTICIPATION IN BOARD MEETING VIA ELECTRONIC MEANS

APPROVED NOVEMBER 21, 2016

It is the full intention of this policy to assure that members of the public have open access to all decisions and to the deliberations of the Board, in compliance with the Michigan Open Meetings Act.

The Manchester District Library believes that the best decisions are multiple perspectives represented in the process of decision-making. We want the thoughtful input of all our members in our discussions and decisions. We believe that our most productive deliberations occur when all members are physically in the same room. However, when a member is unable to attend a meeting, we all lose their insight. Therefore, we seek to find new ways to ensure greater participation within the scope of the Open Meetings Act.

On the rare occasion when a member is unable to attend a meeting in person, participation via electronic means is acceptable when it meets the following standard:

- A trustee who plans to attend remotely must notify the Chair 24 hours in advance of the meeting, unless such advanced notice is impractical.
- The Trustee's identity must be confirmed by the Chair
- The electronic vehicle must allow for two-way discussion that can be heard in its entirety, by the general public's
- All Trustees attending by electronic means are entitled to vote as if they were physically present. Such votes and participation to be recorded by the secretary.